

# CSI COVID-19 Response Plan Matrix

3-30-20

| Question   | Answer  | Employee Action  | Supervisor Action  | Safety/Field Team                                    | HR Team   |
|--|---|--|--|--|---|
| <b>1. Have you been in "close contact" with anyone with symptoms of or known to have COVID-19?</b> | Yes   | Tell supervisor  | Send affected employee home                                    | Discuss with Health Team                             | Enter info on COVID-19 tracking form                      |
|  |   | Go home  | Contact Health Team  | Assist with cleaning/disinfecting area               | Discuss with Health Team                                  |
|  |   | Follow quarantine guidelines for 14 days                       | Notify team/crew in close contact with affected employee       |  | Notify appropriate parties - customers, vendors, subs,... |
|  |   | Watch for symptoms   | Clean/disinfect area   |  |   |
|  | No  | Carry on   | No action  | No action  | No action   |
| <b>2. Are you experiencing ANY symptoms of COVID-19? (fever, cough, shortness of breath,...)</b>   | Yes   | Tell supervisor  | Send affected employee home                                    | Discuss with Health Team                             | Enter info on COVID-19 tracking form                      |
|  |   | Go home  | Contact Safety & HR  | Assist with cleaning/disinfecting area               | Discuss with Health Team                                  |
|  |   | Seek medical advice  | Notify team/crew in close contact with affected employee       | Provide additional resources as needed and available | Notify appropriate parties - customers, vendors, subs,... |
|  |   | Take care of yourself  | Send home team/crew in close contact with affected employee    |  | Prepare documentation for affected employee               |
|  |   | Follow isolation guidelines                                    | Clean/disinfect area   |  |   |
|  | Isolation for 7 days or 3 days after symptoms end | If possible, call team/crew back once area cleaned/disinfected |  |  |   |
| No   | Carry on  | No action  | No action  | No action  |   |
| <b>3. Have you received a positive COVID-19 test result?</b>                                       | Yes   | Tell supervisor  | Send affected employee home                                    | Discuss with Health Team                             | Enter info on COVID-19 tracking form                      |
|  |   | Go home  | Contact Safety & HR  | Assist with cleaning/disinfecting area               | Discuss with Health Team                                  |
|  |   | Seek medical advice  | Notify team/crew in close contact with affected employee       | Provide additional resources as needed and available | Notify appropriate parties - customers, vendors, subs,... |
|  |   | Take care of yourself  | Send home team/crew in close contact with affected employee    |  | Prepare documentation for affected employee               |
|  |   | Follow isolation guidelines                                    | Clean/disinfect area   |  |   |
|  |   | Isolation for 7 days or 3 days after symptoms end              | If possible, call team/crew back once area cleaned/disinfected |  |   |
|  | No  | Carry on   | No action  | No action  | No action   |